



BOARD OF DIRECTORS' MEETING

- DATE** : March 10, 2026
- TIME** : 5:30 p.m.
- PLACE** : C-TRAN Administration Offices, Board Room, 10600 NE 51st Circle, Vancouver WA 98682:
- Watch the meeting live on CVTV Channel 23 or 323 HD (<https://www.cvtv.org>)
 - Listen to the audio only by calling: **1-408-418-9388** and entering. Access Code: **2493 608 8390** (unique to this meeting)
 - **If you wish to attend virtually and address the Board during the live meeting, or if you wish to submit written comments to the Board to be entered into the meeting record, please contact C-TRAN Executive Assistant/Clerk of the Board Sindy Quitugua by noon on March 10, 2025, at sindy.quitugua@c-tran.org. You have the option of calling in during the Public Comment section of the meeting Please use the above audio number and code to access this option. Those calling in will be asked to identify themselves.**
 - **C-TRAN's Administration Building is accessible by C-TRAN Route #80**

The complete C-TRAN Board of Directors meeting packet is available on C-TRAN's website at <http://www.c-tran.com/about-c-tran/c-tran-board-information/board-meeting-documents>

AGENDA

**ITEM
NO.**

**PAGE
NO.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL OF BOARD MEMBERS

APPROVAL OF AGENDA

PUBLIC COMMENT

Anyone requesting to speak to the Board of Directors, on any agenda or non-agenda item, may come forward at this time; if attending virtually, the Chair will call on you when it is your time to address the Board. Public comments will be limited to no more than 60 minutes in total, with up to three (3) minutes per speaker. This may limit the number of individuals able to speak. In person comments will be heard in the order they are received. Written comments are still encouraged and will be accepted for inclusion in the official meeting minutes.

CONSENT ITEMS

1. **APPROVAL OF BOARD MEETING MINUTES: FEBRUARY 10, 2026**
Contact Executive Assistant/Clerk of the Board, Sindy Quitugua.
2. **TRANSMITTAL OF VOUCHERS NUMBERED 145014 THROUGH 145183, IN THE TOTAL AMOUNT OF \$1,125,317.06. ELECTRONIC ACH PAYMENTS IN FEBRUARY IN THE AMOUNT OF \$7,087,075.11 AND NET PAYROLL PAID IN FEBRUARY IN THE AMOUNT OF \$2,840,282.44 FOR A GRAND TOTAL OF \$11,052,674.61.**
Contact Chief Financial Officer, Julie Syring.
3. **CONTRACT AMENDMENT REVISION SALES TAX ADJUSTMENT, STAFF REPORT #26-006**
In 2025, the Washington Legislature enacted ESSB 5814, which was designed to modernize the state's retail sales tax laws by extending the tax to certain services, repealing several exclusions that had previously applied to digital automated services (DAS), and providing that certain sales between affiliates are excluded from the definition of a retail sale. These changes took effect on October 1, 2025. Among other things, ESSB 5814 makes sales of various services a "retail sale" subject to Washington's retailing business and occupation (B&O) tax and retail sales tax, including:
 - Information technology services.
 - Custom website development services.
 - Investigation, security, and armored car services.
 - Temporary staffing services.
 - Live presentations.
 - Advertising services.
 - Sales of custom software and the customization of prewritten software.Contact Chief Financial Officer, Julie Syring.

PRESENTATION

1. **C-TRAN STRATEGIC PRIORITIES 2025 PROGRESS UPDATE**
Contact Chief Executive Officer, Leann M. Caver. **TIME IS ESTIMATED AT 20 MINUTES.**

EXECUTIVE SESSION

1. **EXECUTIVE SESSION: RCW 42.30.110(1)(iii) if needed "LITIGATION OR LEGAL RISKS OF A PROPOSED ACTION OR CURRENT PRACTICE THAT THE AGENCY HAS IDENTIFIED WHEN PUBLIC DISCUSSION OF THE LITIGATION OR LEGAL RISKS IS LIKELY TO RESULT IN AN ADVERSE LEGAL OR FINANCIAL CONSEQUENCE TO THE AGENCY." ACTION MAY BE TAKEN AFTER THE EXECUTIVE SESSIONS.**
Contact Chief Executive Officer, Leann M. Caver. **TIME IS ESTIMATED AT 10 MINUTES.**
2. **EXECUTIVE SESSION (CHIEF EXECUTIVE OFFICER EVALUATION REVIEW) PURSUANT TO RCW 42.30.110(1)(g)**
Contact Legal Counsel, Hong Huynh. **TIME IS ESTIMATED AT 20 MINUTES.**

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ACTION ITEMS

1. **C-TRAN CHIEF EXECUTIVE OFFICER COMPENSATION**
Contact Board Chair Bart Hansen
2. **PROPOSED AMENDMENT OF BOARD RESOLUTION BR-22-004, EXHIBIT A**
Submitted by C-TRAN Board of Director Rian Davis, City of Ridgefield

COMMUNICATIONS

From The Chair

From the Board

From the Chief Executive Officer

From Legal Counsel

ADJOURNMENT

UPCOMING BOARD MEETING SCHEDULE

All Meetings are held in the C-TRAN Administration Offices, 10600 NE 51st Circle, Vancouver, WA 98682 unless otherwise noticed.

April 21, 2026 (3rd Tuesday) – 5:30 p.m.

May 12, 2026 – 5:30 p.m.

June 9, 2026 – 5:30 p.m.

July 14, 2026 – 5:30 p.m.

August 11, 2026 – 5:30 p.m.

September 8, 2026 – 5:30 p.m.

October 13, 2026 – 5:30 p.m.

November 10, 2026 – 5:30 p.m.

December 8, 2025 – 5:30 p.m.

CORE VALUES

Trust and Respect; Proactive Leadership, Radical Candor, Ownership and Innovation, Resilience and Growth, Balance and Fun; Collaborative Courage

50 Year Vision Statement (Adopted August 11, 2009):

By 2060,

- **C-TRAN is recognized as one of the leading transit agencies in the country because we provide cost-effective, safe, accessible, convenient, innovative, reliable public transportation moving people within Clark County and throughout the southwest Washington/Portland region.**
- **C-TRAN empowers citizens by providing mobility options that connects them with places of employment, education, health care, shopping, entertainment, recreation, social and religious functions.**
- **C-TRAN is more than a bus system. As appropriate, C-TRAN is willing to provide traditional fixed route and bus rapid transit, trolley, streetcar, shuttles, paratransit, connectors, light and heavy rail, vanpool and ridesharing services.**
- **C-TRAN services contribute positively to the region's sustainability, livability and economic vitality by helping manage traffic congestion, reduce dependence on foreign oil, lower carbon emissions, contain transportation costs for employers and employees, enable denser land use and development of urban areas, and provide essential transport to persons with no other means of travel.**
- **C-TRAN remains flexible and accountable as it grows and changes.**
- **C-TRAN is cost effective and is a trusted steward of the public's resources.**
- **C-TRAN's public transit network connects with transit systems throughout the region.**
- **C-TRAN is the preferred form of transportation because, in addition to its efficiency, riders experience a pleasant, affordable, safe and secure trip.**